



THE UNITED REPUBLIC OF TANZANIA



MINISTRY OF HEALTH

PHARMACY COUNCIL

JOB ADVERT FOR PHARMACY COUNCIL INSPECTORS

Ref. No. CDA.364/415/01/14

25th May, 2023

VACANCY ANNOUNCEMENT

Pharmacy Council was established under the Pharmacy Act, Cap 311 as a body corporate to regulate the pharmacy profession and related matters. The Council invites dynamic and suitable qualified Tanzanians to fill vacant posts as mentioned below: -

1.0 PHARMACIST II (10 Positions)

1.1 DUTY POST

Pharmacy Council Zonal Offices (Mwanza (02), Arusha (02), Dodoma (02) and Dar es Salaam (04)

1.2 REPORTS TO/IMMEDIATE SUPERVISOR

Head of Specific Zone Office

1.3 DUTIES AND RESPONSIBILITIES

- a) To receive, scrutinize and submit to head of zone office all applications for registration, enrolment and enlisting of Pharmacists, Pharmaceutical Technicians and Pharmaceutical Dispensers respectively and renewal of business permit of pharmacies;
- b) To receive, scrutinize and submit to head of zonal office all applications for approval of pharmacy training institution;
- c) To conduct inspection of premises, internship centres and Pharmacy Training Institutions;
- d) To conduct inspection in public and private health facilities including intern centres;
- e) To keep and update registers for all personnel and premises registered under the Act;
- f) To assist other professionals on matters related to pharmacy practice;
- g) To prepare monthly and quarterly progressive reports;
- h) To perform any other duties as may be assigned by the immediate supervisor.

1.4 QUALIFICATIONS AND EXPERIENCE

- a) Holder of Bachelor Degree in Pharmacy from an accredited institution and must be registered by the Pharmacy Council of Tanzania;
- b) Must have a valid license to practice;
- c) Have experience of minimum two (02) years in performing some of the above duties or responsibilities; and
- d) Conversant in computer applications especially word and excel.

1.5 RENUMERATION

Remuneration package in accordance to Pharmacy Council's Salary Scale.

2.0 PHARMACEUTICAL TECHNICIAN/TECHNOLOGIST II (08) Positions)

2.1 DUTY POST:

Pharmacy Council Zonal Offices (Mwanza (02), Arusha (02), Dodoma (02) and Dar es Salaam (02)

2.2 REPORTS TO/IMMEDIATE SUPERVISOR:

Head of Specific Zonal Office

2.3 DUTIES AND RESPONSIBILITIES

- a) To receive, scrutinize and submit to head of zonal office all applications for enrolment and enlisting of Pharmaceutical Technicians and Pharmaceutical Dispensers and subsequently accreditation and renewal of business permit for Drug Dispensing Outlets (ADDO);
- b) To conduct and keep records for audit inspection of Accredited Drug Dispensing outlets (ADDOs) in District Councils;
- c) To assist pharmacist in conducting supervision in public and private health facilities including intern centres;
- d) To conduct inspection and supervision in public and private primary health facilities (Health centres and Dispensaries);
- e) To keep and update records and registers for;
 - i. Pharmaceutical Technicians and Assistants in both public and private sector;
 - ii. Premises (ADDOs) and ADDO Dispensers;
- f) To prepare monthly and quarterly progressive reports;
- g) To perform any other duties as may be assigned by the immediate supervisor.

3.0 QUALIFICATIONS AND EXPERIENCE

- a) Holder of Diploma in Pharmacy or Pharmaceutical Sciences from an accredited institution and must be enrolled by the Pharmacy Council of Tanzania;
- b) Must have a valid license to practice; and
- c) Conversant in computer applications especially word and excel.

4.0 RENUMERATION

Remuneration package in accordance to Pharmacy Council's Salary Scale.

5.0 GENERAL CONDITIONS: -

- i. All applicants must be Citizens of Tanzania of less than 45 years of age;
- ii. Applicants must attach certified copies of: -
 - a) Degree /Diploma Certificates;
 - b) Form IV and/or Form VI Certificates;
 - c) Professional registration certificate and licence to practice; and
 - d) Birth certificate/Affidavit;
 - e) Curriculum Vitae (CV).
- iii. An applicant should indicate three (03) reputable referees with their contacts;
- iv. Deadline for application is **7th June, 2023 at 15:30 Hours**
- v. Duration of employment shall be a one-year contract;
- vi. Only short-listed candidates will be communicated;
- vii. All applications must be sent through Pharmacy Council's Portal by using the following link; <https://www.pc.go.tz/vacancies/> and not otherwise.